

## Upcoming Career & Personal Finance Center ECNY Corp Workshops (Via Zoom) 2022-2023

Please note all events are sponsored by the Port Washington Public Library. You will need to go to [www.pwpl.org](http://www.pwpl.org) and look up each event on the calendar and click on the appropriate link to register. If you have any questions, please call the Port Washington Public Library for information.

### Event Date/Time

### Event Topic

#### **September 10, 2022**

10AM-12PM  
1PM-3PM

How to Work with Recruiters Effectively - Part  
How to Work with Recruiters Effectively - Part II

#### **October: 15, 2022**

10AM-12PM  
1PM-3PM

LinkedIn Settings  
How to Maximize Your LinkedIn Profile

#### **November: 19th**

10AM-12PM  
1PM-3PM

How to Target Companies & Employers Part I  
How to Target Companies & Employers Part II

#### **December 10, 2022**

10AM-12PM  
1PM-3PM

Resume Sections Step-by-Step  
Social Media & Your Job Search

#### **January 28, 2023**

10AM-12PM  
1PM-3PM

LinkedIn Settings  
How to Maximize Your LinkedIn Profile

#### **February 25, 2023**

10AM-12PM  
1PM-3PM

Elevator Pitch Development  
Identifying a List of Your Core Competencies and How to  
Expound on Them

#### **March 25, 2023**

10AM-12PM  
1PM-3PM

Creating an Impactful Resume Opening Summary  
Using Power Words to Create Resume Bullets

#### **April 29, 2023**

10AM-12PM  
1PM-3PM

Resume Formatting: Best Practices  
Resume Content: Best Practices

#### **May 13, 2023**

10AM-12PM:  
  
1PM-3PM:

Job Searching Online: Expert Tips and Useful  
Information  
How to Become a LinkedIn Published Author

#### **June 24, 2023**

10AM-12PM  
1PM-3PM

LinkedIn Settings  
How to Maximize Your LinkedIn Profile